

To the Newly Engaged!

On behalf of Sandy Springs Christian Church, I want to congratulate you on your recent engagement! We are so happy for you and pray blessings on this special time as you make plans not only for a wedding day, but a life together.

We are so pleased that you have chosen Sandy Springs Christian Church for your ceremony. Our facility is certainly a beautiful venue for such an occasion. We hope that you find both our church building and congregation hospitable and accommodating as you make plans for your wedding.

We take very seriously the commitment you are making to your partner and want your day to go as smoothly as possible. Therefore, we have put together a wedding guide, included with this letter, which provides you with all the information you need for having a wedding at SSCC. It's important that you read through this guide in its entirety before agreeing to and signing your building reservation form.

If we can be of any help to you along the way, please feel free to contact one of our wedding facilitators and they will be glad to assist you and answer any questions. Again, thank you for choosing Sandy Springs Christian Church for your wedding and we look forward to sharing this special time with you!

Peace,



Rev. Dr. Nathan C. Brown
Senior Minister

General Information

Welcome to Sandy Springs Christian Church. Our Sanctuary, constructed in 1971 and renovated in 2000, seats 350 with a unique mix of a modern and traditional feel. The Whitmire Pavilion, constructed in 2015, is a beautiful, romantic, and smaller venue for a more casual and intimate affair.

Wedding Coordinating Team

We have a Wedding Coordinating Committee to help make your special day come together the way you want it to be. If you hire a bridal consultant or wedding planner, they will need to communicate with our committee any specifics needed that are related to the church. The Wedding Coordinating Committee will handle all other details, arrangements and procedures. To schedule an initial, informational meeting, please contact Merilyn Dimmitt at merilyn@sandyspringscc.org.

Dates and Times

We are generally flexible on wedding dates, but may be unable to schedule weddings on Sundays, during Holy Week, Thanksgiving Week, or the week before Christmas.

Officiating Minister

Sandy Springs Christian Church boasts a gifted staff of Clergy. Our Wedding Coordinating Committee will schedule a meeting between you and the officiating minister. In special circumstances and, with the approval of our Worship, Arts, and Education Committee, an ordained Christian Church (DOC) minister may perform your ceremony or an ordained minister from another faith tradition may assist in performing your ceremony. Co-officiants are approved on a case-by-case basis by the Worship, Arts, and Education Committee, but are typically ordained clergy if from another faith tradition. As you are making a special and sacred commitment, we require that pre-marital advisement and planning be completed with the Officiant. If you are planning to use The Whitmire Pavilion for your ceremony, our only requirement is that the officiant be licensed in the State of Georgia.

Organist and Music

Sandy Springs Christian Church provides an extremely talented organist and pianist to play at your ceremony. As we consider our Sanctuary to be a sacred place, we require that all music for the ceremony be worshipful and performed live. Secular and pre-recorded music may be used in the Whitmire Pavilion.

Sound System

Sandy Springs Christian Church has a state of the art sound system that will be used for your wedding ceremony. A sound technician is required for every wedding ceremony.

Fees

Fees cover both the rehearsal and the ceremony. Set forth below are fees for Sanctuary and dressing areas use, officiating minister, Wedding Coordinating Committee, organist/pianist, sound technician, custodial and janitorial fees, candelabras, unity candle stand, kneeling bench, and communion service.

Non-Members

Officiant - \$500.00
Organist - \$400.00
Wedding Coordinating Team - \$300.00
Custodial Care - \$100.00
Audio-Visual Tech. - \$100.00
Building Use - \$600.00
Total - \$2000.00

Members

Officiant - (Honorarium)
Organist - \$400.00
Wedding Coordinating Team - \$300.00
Custodial Care - \$100.00
Audio-Visual Tech. - \$100.00
Building Use - \$0
Total - \$900 plus Honorarium

Reserving Your Date

After meeting with members of the Wedding Coordinating Committee, you may reserve your date with a 50% deposit. You will receive an invoice in the mail, approximately six weeks before your wedding date. The balance due for your wedding will be due two (2) weeks before your wedding date.

Exceptions

Worship, Arts, and Education, comprised of both laity and staff, will review requests for exceptions to any of our stated policies. If you would like a variance in policy, please notify the Wedding Coordinating Committee and they will forward your request to the team for review.



Sandy Springs Christian Church

(Disciples of Christ)

Wedding Planning Guide



301 Johnson Ferry Rd. NW
Sandy Springs, GA 30328
404.256.2582